

# **APPENDIX 1 TO LEINSTER OPERATING PROCEDURE**

## **TERMS OF REFERENCE FOR LEINSTER TECHNICAL COMMITTEE**

The aim of this document is to guide the elected members of the Leinster Technical committee in carrying out their duties effectively.

### **COMPOSITION**

The technical committee shall comprise of the following members:- Chairman, Secretary and at least three others, and as per the Leinster Operating Procedure the Leinster members of the Swim Ireland High Performance Committee shall be ex-officio members of the Leinster Technical Committee. It is preferable that members of the technical committee hold a coaching qualification and are involved in competitive swimming and working for the effective and efficient running of swimming in Leinster. The Leinster Technical Committee may only include one coach from any one club. (LOP)

### **AIM & OBJECTIVE**

The Technical Committee, in consultation with the Competitions Committee, shall set out a competition programme and event calendar each year for Leinster swimmers of all ages.

On finalising the calendar, with the Competitions Committee, the Technical Committee are then responsible for setting the qualifying times for each meet, standard and grade.

### **LEINSTER SQUAD**

The Technical Committee is responsible for setting the qualifying times and deadlines for the Leinster Squad. Applications for places on the squad should be made to the Secretary of the Technical Committee as soon as the time has been achieved and must be accompanied by official results. The Technical Committee is responsible for the Leinster Squad Training Programme.

### **LEINSTER SQUAD TRIPS**

The Technical Committee will investigate and select relevant trips for members of the Leinster Squad. These may be for either training or competition purposes and are subject to ratification by the Leinster Council.

The Technical Committee are also responsible for supplying the Leinster Region Management Committee with nominations at Coaching and Management level for selection for any Leinster trip.

### **BUDGET**

Budgets and on going expenditure should be supplied to the Leinster Treasurer before each Leinster Council Meeting. (Three per year – January, May & October)

### **SWIM IRELAND HIGH PERFORMANCE COMMITTEE**

The Leinster Technical Committee will liaise with the National High Performance Committee through the Leinster representatives on both committees.